Computer Team Member

Position Description

Purpose

Our goal at WEC is to **make and mature disciples of Jesus**. The computer team make a significant contribution to that by providing the best possible opportunity for those attending WEC to sing God's praises, engage with God's word and be informed of what is happening within our church family. The computer team ensure key information is displayed on the big screen at church. This includes display of; pre/post information slides, song words, God's word from the Bible, preacher's sermon points, announcements and other key information. Computer screen visuals can be taken for granted at church – until something goes wrong! When this happens everyone at WEC realises how important the computer visuals are to the successful running of a church service. Overseeing the computer team is therefore a very important task. A computer team is not simply doing a task, but bringing great honour to God as they love our church family and newcomers, helping them to see all components of the WEC service as displayed on the screen.

Brief Description

The Computer team member will be responsible for providing the visuals at our Sunday services.

Detailed Description

Follow instructions given in the '**Serving Guide – Computers'**.
Also refer to the '**Serving Guide – Proclaim**' for further details on how the software is managed at WEC.

Expectations

- Team members will be part of the team for the year (not limited to that time) and are encouraged to review their participation in this ministry at the end of the calendar year.
- Team members will complete the computer team member tasks on the dates they are assigned on the WEC Roster. Where unavailable the team member will try to swap with another Computers team member. This is most effectively completed via the What's App WEC Computers group chat. When a swap is made please;

- text Service Leader and the Pastor preaching on that date (refer to roster)
  - forward the reminder SMS received on the Friday before a Sunday service to the team member who agreed to swap
- Team members will be attending a WEC Sunday service.
- Team members will adhere to WEC Safe Church policy and agree with the WEC Volunteer Code of Conduct.
- Team members will understand and adhere to the WEC WHS procedure for incidents & hazards. If an incident occurs during service leading an 'Incident form' needs to be completed and provided to the Computer Team Leader. If the team member identifies a hazard/near miss during pack up a 'Hazard/Near Miss form' needs to be completed and provided to the Computer Team Leader.
- Team members will take an interest in praying for other members of their team and church family.
- In the event of any issues that arise in the course of serving in this ministry, the team member is to bring them to their team leader. If this is not possible, the team member can bring their concern to a member of the pastoral staff.

Accountability

Computer Team Members are to work under, support and accept the authority of Computer Team Leader.