

Service Leading Team Member

Position Description

Purpose

Our goal at WEC is to **make and mature disciples of Jesus**. The Service Leading team can make a significant contribution to that by helping prepare people to hear God in His Word. How the Service leader introduces God's Word can impact how members listen to the Word and respond to it. In addition the Service leader plays a role in setting the tone of WEC Sunday meetings. The Service leader can assist in helping all in attendance to feel comfortable and welcomed. This is particularly important for newcomers as they come to hear about Jesus (some for the first time). The Service Leading team is not simply doing a task, but bringing great honour to God as they lead and love our church family and newcomers.

Brief Description

Service leading is a vital part of each service at WEC. The Service Leading team member is responsible for leading people through the service from start to completion. Many sections of the service are completed by the Service leader, including the welcome, announcements, prayer and conclusion. The Service leaders have many goals; to prepare members to hear God in His Word, to share key information with the church family, to lead members as we speak to God in communal prayer and to assist members to respond to God in His Word at the completion of the service. Service leaders aim to do this to the best of their ability each time they serve in this task.

Detailed Description

Read the background information and detailed instructions as outlined in the '**Serving Guide - Service Leading**'. There is additional guidance on leading prayer in the '**Serving Guide - Prayer**'.

Expectations

- Team members will be part of the team for the year (not limited to that time) and are encouraged to review their participation in this ministry at the end of the calendar year.
- Team members

- Team members will complete the service leading task on the dates they are assigned on the WEC Roster. Where unavailable the team member will try to swap with another service leading team member. When a swap is made please:
 - text your Service Leading Team Leader on that date (refer to roster)
 - forward the reminder SMS received on the Friday before a Sunday service to the team member who agreed to swap
- Team members will review the What's app service leading group chat to ensure they are aware of updates and communication from their team leader.
- Attend Service leading team meetings as required, to pray, be encouraged, discuss improvements and new ideas regarding service leading
- Team members will be attending a Sunday service and a Bible Study group regularly.
- Team members will adhere to WEC Safe Church policy and agree with the WEC Volunteer Code of Conduct.
- Team members will understand and adhere to the WEC WH&S procedure for incidents & hazards. If an incident occurs during service leading an 'Incident form' needs to be completed and provided to the Service Leading Team Leader. If the team member identifies a hazard/near miss during pack up a 'Hazard/Near Miss form' needs to be completed and provided to the Service Leading Team Leader.
- Team members will take an interest in praying for other members of their team and church family.
- In the event of any issues that arise in the course of serving in this ministry, the team member is to bring them to their team leader. If this is not possible, the team member can bring their concern to the Director of Magnification at WEC or a member of the pastoral staff.

Accountability

Service Leading Team Members are to work under, support and accept the authority of Service Leading Team Leader.